

# ARF-3

## NATURAL GAS VEHICLE INCENTIVE PAYMENT CLAIM FORM

### 1. Applicant and Reservation (Please Type)

1a. Name	1b. Reservation Number	1c. Incentive No.	1d. Incentive Amount
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### 2. Payment Claim Information (Please Type)

2a. VIN	2b. Model Yr	2c. Make	2d. Model	2e. GVWR
2f. ARB Exec. Order	2g. ARB Engine Family	2h. Final price paid	2i. Gvmt. incentives in final price	2j. Estimated Annual VMT

### 3. Declaration

The undersigned Applicant declares under penalty of perjury that the information in this form and the supporting documentation submitted herewith is true and correct to the best of his or her knowledge and certifies that:

- Applicant will request no more than 30 incentives through this solicitation.
- Applicant has accepted delivery of the vehicle, has registered the vehicle in California, and will operate the vehicle on the designated fuel in California (at least 90 percent of the time) for a period of 3 years; and
- Applicant will comply with all requirements of other funding sources that are used as a match to the Energy Commission's incentive. If other funding sources are used as a match to the Energy Commission's incentive, the combined incentives did not exceed the differential price of the eligible vehicle as compared to its gasoline or diesel counterpart (with similar trim levels), based on the Manufacturer's Suggested Retail Price (MSRP), and all requirements of the other funding sources were met.

The undersigned further acknowledges that he or she is aware of and agrees to comply with the requirements and terms and conditions of receiving funding under the Natural Gas Vehicle Incentive Project as outlined in the Application Manual.

### 4. Applicant Certification (Please Type)

4a. Name	4b. Title		
4c. Signature	4d. Date		
4e. Street or P.O. Box	4f. City	4g. State	4h. Zip

4i. If Applicant is not located in California, please explain how the vehicle will be registered and used in California

# Instructions for Form ARF-3

## Section 1: Applicant and Reservation

The Applicant section contains the details of the Natural Gas Vehicle Incentive Reservation your claim falls under. Where possible, Section 1 will be pre-filled by the NGVIP Administrator and mailed to the Applicant along with the associated *Natural Gas Vehicle Incentive Reservation Confirmation Form* (ARF-2). If this section is pre-filled on your form, skip to Section 2.

### 1a. Name

Enter the name of the Applicant making the claim. The name should match the name on the associated *Natural Gas Vehicle Incentive Reservation Confirmation Form* (ARF-2) issued to the Applicant by the administrator.

### 1b. Reservation Number

Enter the reservation number from the Natural Gas Vehicle Incentive Reservation Confirmation Form (ARF-2) sent to you.

### 1c. Incentive Number

Enter the reservation incentive number for this payment claim. This is an optional reference number. If it is not pre-filled you may leave it blank.

### 1d. Incentive Amount

Enter the amount of the incentive being claimed. Refer to the Application manual and note that this incentive amount must be the appropriate amount for the vehicle GVWR in Section 2e below and that reported on the supporting sales documentation and vehicle registration.

## 2. Payment Claim Information

In this section, enter the details of the qualifying vehicle for which you are claiming a reserved incentive. These details must match supporting sales documentation and vehicle registration or your claim may be rejected.

### 2a. VIN

Enter the Vehicle Identification Number of the qualifying vehicle you purchased.

### 2b. Model Yr.

Enter the model year of the qualifying vehicle you purchased.

### 2c. Make

Enter the make of the qualifying vehicle you purchased.

### 2d. Model

Enter the model of the qualifying vehicle you purchased.

### 2e. GVWR

Enter the gross vehicle weight rating of the qualifying vehicle you purchased.

## **2f. ARB Exec. Order**

Enter the ARB executive order corresponding to the qualifying vehicle you purchased. You will find all executive orders on the ARB website at <http://www.arb.ca.gov/msprog/onroad/cert/cert.php#6>. Locate the correct document for the qualifying vehicle you purchased. The ARB executive order number is specified in the upper right hand corner of the first page of the document. Contact the Administrator (see <http://ngvip.its.uci.edu/contact>) if you need assistance locating the correct document and/or finding this information.

## **2g. ARB Engine Family**

Enter the ARB Engine Family or Test Group used by the qualifying vehicle you purchased. You will find this in the first table of the executive order document you located in Section 2f. Contact the Administrator (see <http://ngvip.its.uci.edu/contact>) if you need assistance locating the correct document and/or finding this information.

## **2h. Final Price Paid**

Enter the price you paid to purchase the qualifying vehicle. This price will include all taxes as well as all (non-NGVIP) incentives applied at the time of purchase. It should *not* include a deduction for the amount of the NGVIP incentive you are claiming on this form.

## **2i. Gvmt. Incentives in Final Price**

Enter the total amount of all government incentives or rebates applied at the time of purchase. This will *not* include the amount of the NGVIP incentive you are claiming on this form.

## **2i. Estimated Annual VMT**

Enter the estimated number of annual miles you expect to drive this vehicle.

## **3. Declaration**

If you are making a claim for a business, agency, or organization, an authorized officer of your organization must read this declaration. If you are an individual, you must read this declaration. Once you have done so, move on to section 4 to sign and agree to the terms.

## **4. Applicant Certification**

### **4a. Name**

Print the name of the authorized officer for the Applicant in section 1. If the applicant is an individual or sole proprietor not operating under a fictitious business name, section 4a will be identical to section 1a.

### **4b. Title**

If the Applicant is a business, organization, or agency, print the organizational title of the individual signing and authorizing the application. If the Applicant is a Sole Proprietor, print "Owner". If the Applicant is an individual, print "Self" or leave 4b blank.

### **4c. Signature**

The individual named in section 4a must sign the application for it to be valid.

### **4d. Date**

Enter the date the application was signed.

**4f-4h. Street or P.O. Box, City, State, and Zip**

Print the street address or post office box number, City, State, and Zip Code of the Applicant.

**4i. Out of State Explanation**

If Applicant is not located in California, please explain how the vehicle will be registered and used in California.

## Attachment A – Notice to Individuals

The University of California, Irvine (“UCI”) is under contract with the California Energy Commission (Agreement # 600-14-006) to assist with administration of natural gas vehicle incentives, and to perform data collection to show where natural gas refueling stations are necessary and what benefits natural gas incentives may provide to California. As part of this work, UCI is conducting surveys and otherwise collecting information in order to assess and report on natural gas vehicle incentive activities. When a state agency or its contractor collects information, California law protects information that is personal under the California Information Practices Act of 1977 (“Information Practices Act”) (Civil Code, sections 1798 et seq.). Personal information includes, but is not limited to, your name, home address, home telephone number, family size, your vehicle’s location, and your education and employment history.

As required in Section 1798.17 of the Information Practices Act, you are hereby provided the following notice regarding information collected:

- a. The state agency requesting this information is the State Energy Resources Conservation and Development Commission (California Energy Commission), Fuels and Transportation Division.
- b. The designated Principal Investigator of the University of California (Irvine Campus) and the Energy Commission’s Commission Contract Manager are responsible for the system of records and shall, upon your request, inform you regarding the location of your records and the categories of any persons who use the information in those records. The Energy Commission’s Contract Manager can be reached at 1516 9<sup>th</sup> Street MS 23, Sacramento, CA 95814 or (916) 654-4162. You have a right to access records with your personal information maintained by UCI under its contract with the Energy Commission.
- c. The Energy Commission is authorized to maintain your information by Public Resources Code, section 25218(e).
- d. Each item of information you submit is entirely voluntary and optional.
- e. Although provision of the information requested is voluntary, refusal to provide all or part of the requested information may result in your not being granted a natural gas vehicle purchase incentive payment.
- f. The purposes for collecting this information (“Principal Purposes”) and sharing it between UCI, its subcontractors assisting in this work, and the Energy Commission are to:
  1. Analyze and report on activities funded under Alternative and Renewable Fuel and Vehicle Technology Program (Public Resources Code sections 44272 *et seq.*);
  2. Monitor, verify, and evaluate natural gas vehicle incentives;
  3. Determine, based on vehicle usage, where natural gas vehicle refueling stations will need to be built in the future;
  4. Monitor the expenditure of public funds for fraud, waste and abuse; and
  5. Research and analyze the types and effectiveness of natural gas vehicles in California.

**ANY PERSONAL INFORMATION YOU PROVIDE WILL NOT BE USED FOR ANY OTHER PURPOSE. IT WILL NOT BE SOLD OR OTHERWISE TRANSFERRED TO OTHER ENTITIES, NOR WILL THE ENTITIES INVOLVED IN COLLECTING AND USING IT FOR THE PURPOSES DESCRIBED HEREIN USE IT TO CONTACT YOU FOR THE MARKETING OF ANY PRODUCT OR SERVICE.**

- g. UCI plans to publish a report which will use aggregated statistics from information collected from you. The information, as published, will be anonymized and will not be linked to you as an individual. The Energy Commission does not plan to share the information you provide with parties other than UCI, you if you request it, and internally within the Energy Commission. In the event a request for information is received under the Public Records Act, and the information collected from you would be responsive to such a Request, the Energy Commission will refuse to disclose the personal information pursuant to Government Code §6254 (c).
- h. Pursuant to Civil Code §1798.34, you have a right of access to personal information that concerns you.